

# Hartridge Academy

A Charter School and Component Unit of the  
District School Board of Polk County, Florida

**FINANCIAL STATEMENTS AND AUDITOR'S REPORTS**  
June 30, 2013

# **TABLE OF CONTENTS**

## **FINANCIAL SECTION**

<b>Management's Discussion and Analysis (required supplementary information)</b>	M1-M5
<b>Independent Auditor's Report</b> .....	1-2
<b>Government-Wide Financial Statements:</b>	
Statement of Net Position .....	3
Statement of Activities .....	4
<b>Fund Financial Statements:</b>	
Balance Sheet - Governmental Funds .....	5
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position .....	6
Statement of Revenues, Expenditures, and Change in Fund Balance - Governmental Funds .....	7
Reconciliation of the Statement of Revenues, Expenditures, and Change in Fund Balance - Governmental Funds to the Statement of Activities .....	8
<b>Notes to Financial Statements</b> .....	9-17

## **REQUIRED SUPPLEMENTAL INFORMATION**

Budgetary Comparison Schedule (unaudited) .....	18
---	----

## **OTHER REPORTS**

Independent Auditor's Report on Compliance and Other Matters and on Internal Controls over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	19-20
Management Letter .....	21-22

## **FINANCIAL SECTION**

## Hartridge Academy Management's Discussion and Analysis

---

This section of the annual financial report of Hartridge Academy, Inc. (Hartridge Academy) presents an overview and analysis of the financial activities of the Hartridge Academy for the fiscal year ended June 30, 2013. We encourage readers to consider this information in conjunction with the Hartridge Academy's financial statements that follow this section.

### FINANCIAL HIGHLIGHTS

*Net Position:* The assets of the Hartridge Academy exceeded its liabilities by \$766,377 which is presented as "net position". Of this amount, \$629,382 was reported as "unrestricted net position". Unrestricted net position represents the amount available to be used to meet the Hartridge Academy's ongoing school operations.

*Changes in Net position:* Hartridge Academy's total net position increased by \$152,192 (a 25% increase) during the fiscal ended year June 30, 2013. The increase was related to an increase in the amount of state and local revenues received as well as lower operation and maintenance costs than expected for the increase in enrolment.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report includes the management's discussion and analysis, the independent auditors' report and the basic financial statements of the Hartridge Academy as well as required supplementary information. The financial statements also include notes that explain in more detail some of the information found in the financial statements. The basic financial statements include two kinds of statements that present different views of the Hartridge Academy:

The first two statements are *government-wide financial statements* that provide both long-term and short-term information about the Hartridge Academy's overall financial status. These statements report information about the Hartridge Academy as a whole and about its activities in a manner that helps answer the question, "Is Hartridge Academy better off or worse off as a result of the year's activities?" These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by the private sector corporations. All of the current year's revenues and expenses are taken into consideration regardless of when cash is received or paid.

The *statement of net position* presents all of the Hartridge Academy's assets, deferred inflows of resources, liabilities and deferred inflows of resources, with the residual measure reported as "net position". Over time, increases or decreases in the net position may serve as a useful indicator of whether the financial position of Hartridge Academy is improving or deteriorating. The reader will need to consider other non-financial factors such as the current tax laws, student enrollment growth or decline, and facility conditions in arriving at their conclusion regarding the overall health of the Hartridge Academy.

The *statement of activities* presents information showing how the Hartridge Academy's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*.

The remaining statements are *fund financial statements* that focus on individual parts of the Hartridge Academy's operation in more detail than the government-wide statements.

## Hartridge Academy Management's Discussion and Analysis

---

The *governmental funds* financial statements tell how general school services were financed in the short term, as well as what remains for future spending. The Hartridge Academy's activities are reported in these statements. They focus on how money flows into and out of these funds and the balances left at year-end, which will be available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Hartridge Academy's general government operations and the basic services it provides. Governmental fund information helps you to determine whether there are more or less financial resources available to spend in the near future to finance the Hartridge Academy's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the basic financial statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

This document also includes the independent auditor's report on compliance and other matters and internal control required by Government Auditing Standards, as well as the management letter required by the Rules of the Florida Auditor General, Chapter 10.850, Charter School Audits.

### Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Hartridge Academy, the school's net position was \$766,377 at the close of the current fiscal year.

The majority of the Hartridge Academy's net position (82%) is unrestricted. Hartridge Academy can use this net position to provide services; therefore, these assets are available for future spending.

An analysis of fiscal year 2013 comparing to 2012 is as follows:

#### GOVERNMENTAL ACTIVITIES

	2013	2012
Current and Other Assets	\$740,891	\$534,087
Capital Assets	136,995	156,030
Total Assets	\$877,886	\$690,117
Current and Other Liabilities		
Accounts Payable and Wages	111,509	75,932
Net Position:		
Net investment in capital assets	136,995	156,030
Unrestricted	629,382	458,155
Total Net Position	\$766,377	\$614,185

**Hartridge Academy  
Management's Discussion and Analysis**

---

**Change in Net Position**

Hartridge Academy's total revenues were \$1,557,742 for 2013 while the total costs of all programs and services were \$1,405,550. This resulted in a net increase in net position of \$152,192 versus a decrease of \$48,315 in the prior year.

**GOVERNMENTAL ACTIVITIES**

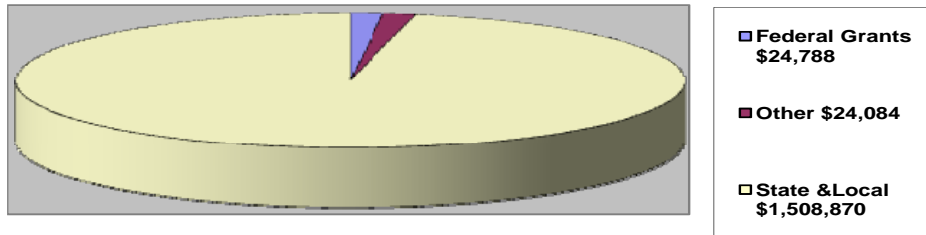
	<u>2013</u>	<u>2012</u>
Revenue:		
State and local sources	\$ 1,508,870	\$ 1,200,373
Federal Grants & Contributions	24,788	33,390
Other	24,084	16,537
Total Revenues	1,557,742	1,250,300
Expenses:		
Current – Education:		
Instruction	917,479	744,050
Instructional Training	1,744	7440
School Administration	152,630	142,875
Facilities Acquisition/Rental	98,657	185,704
Board Fiscal Services	20,505	7,311
Central Services	70,986	57,067
Pupil Transportation Services	43,794	37,160
Operation of Plant	83,570	52,614
Maintenance of Plant	16,185	64,394
Total Expenses	1,405,550	1,298,615
Change in Net Position	\$ 152,192	\$ (48,315)

**Hartridge Academy  
Management's Discussion and Analysis**

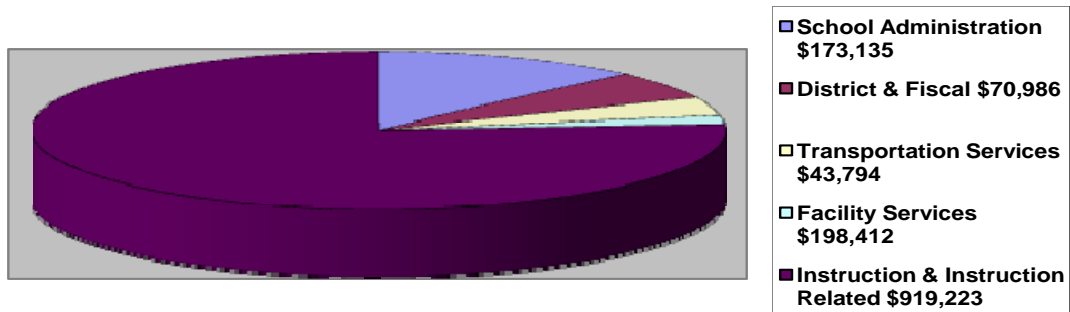
---

Below are graph presentations that show revenue sources and expense allocations for the current year.

**Revenues**



**Expenses**



Revenues were more than expenses by \$152,192 for the year ending June 30, 2013.

# Hartridge Academy Management's Discussion and Analysis

---

## **Financial Analysis of the School's Funds**

As of the end of the year, the Hartridge Academy's governmental funds reported a fund balance of \$629,382 which was an increase of \$171,227 from last year. See the financial highlights section on page M-1 for more detail.

## **Capital Assets**

The Hartridge Academy has \$136,995 invested in capital assets, net of depreciation all attributable to governmental activities. Decreases during the year totaled \$19,035 net of current year depreciation and asset additions. Detailed information regarding capital asset activity is included in the notes to the basic financial statements (Note 4).

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The budget is initially adopted by June of the prior year based on a conservative estimate of enrollment and estimated per pupil revenue from the state. This enrollment is based on the number of expected returning students and the number of students in the waiting pool for available spaces. For the 2012/2013 school year, the enrollment at Hartridge was 224 as projected. Enrollment for 2012/2013 increased 23% over 2011/2012. The 2013/2014 enrollment is expected to increase to 242 (8%). The Charter School maintains a waiting pool for all grade levels for the 2013/2014 and future school years. Hartridge Academy anticipates its fund balance to decrease in 2013/2014 due to purchase of computers for instruction, an additional unit, conversion to Common Core, an additional teacher for ongoing assessment and progress for those in need of improvement, professional development for Common Core, ITDE (instructional technology & distance education) training, transportation cost increases, facilities repairs and renovation, rising utility expenses, and increases in insurance premiums. The PCSB decision as to which services it will discontinue to provide charter school students may require fund balances to be used for obtaining these services elsewhere and construction to expand or relocate our facility to best serve the students.

## **CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT**

This financial report is designed to provide interested parties with a general overview of Hartridge Academy's finances and to demonstrate Hartridge Academy's accountability for the money it receives. Should additional information be required, please contact Hartridge Academy's administrative offices at 1400 US Hwy 92 West, Winter Haven, Florida 33881-8137 phone number 863-956-4434.



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
**Hartridge Academy, Inc.**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of Hartridge Academy, Inc., (the "School") a charter school and component unit of the School District of Polk County, Florida, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Hartridge Academy, Inc. as of June 30, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

INDEPENDENT AUDITOR'S REPORT  
(cont...)

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages M-1 to M-5 and page 18 be presented to supplement the basic financial statements.

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information**

*Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 12, 2013, on our consideration of Hartridge Academy, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hartridge Academy, Inc.'s internal control over financial reporting and compliance.

Brynjulfson CPA, P.A.

Brynjulfson CPA, P.A.  
Lakeland, Florida  
August 12, 2013

**HARTRIDGE ACADEMY**  
**STATEMENT OF NET POSITION**  
June 30, 2013

---

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 632,933
Due from other governments	20,899
Security deposits	13,260
Prepaid expenses	73,799
Capital assets, net:	
Depreciable	<u>136,995</u>
<b>TOTAL ASSETS</b>	<u>877,886</u>
<b>LIABILITIES</b>	
Accounts payable and accrued wages	<u>111,509</u>
<b>TOTAL LIABILITIES</b>	<u>111,509</u>
<b>NET POSITION</b>	
Net investment in capital assets	136,995
Unrestricted	<u>629,382</u>
<b>TOTAL NET POSITION</b>	<u>\$ 766,377</u>

See Accompanying Notes to Financial Statements

**HARTRIDGE ACADEMY**  
**STATEMENT OF ACTIVITIES**  
for the year ended June 30, 2013

FUNCTIONS / PROGRAMS	Expenses	Program Revenues		Net (Expense) Revenues and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
<b>Governmental activities:</b>				
Instruction	\$ 917,479	\$ -	\$ 24,788	\$ (892,691)
Instructional support services	1,744	-	-	(1,744)
Board	20,505	-	-	(20,505)
School administration	152,630	-	-	(152,630)
Facilities rental	98,657	-	69,998	(28,659)
Central services	70,986	-	-	(70,986)
Pupil transportation services	43,794	-	68,076	24,282
Operation of plant	83,570	-	-	(83,570)
Maintenance of plant	16,185	-	-	(16,185)
<b>Total governmental activities</b>	<u>\$ 1,405,550</u>	<u>\$ -</u>	<u>\$ 162,862</u>	<u>(1,242,688)</u>
<b>GENERAL REVENUES:</b>				
State passed through local school district				1,370,796
Interest income				191
Other revenues				23,893
<b>Total general revenues</b>				<u>1,394,880</u>
<b>CHANGE IN NET POSITION</b>				152,192
<b>NET POSITION - beginning of year</b>				<u>614,185</u>
<b>NET POSITION - end of year</b>				<u>\$ 766,377</u>

See Accompanying Notes to Financial Statements

**HARTRIDGE ACADEMY**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
 June 30, 2013

---

	<b>General Fund</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 632,933
Due from other governments	20,899
Security deposits	13,260
Prepaid expenditures	<u>73,799</u>
<b>TOTAL ASSETS</b>	<u>\$ 740,891</u>
<b>LIABILITIES AND FUND BALANCE</b>	
Accounts payable and accrued wages	<u>\$ 111,509</u>
<b>TOTAL LIABILITIES</b>	<u>111,509</u>
<b>FUND BALANCE:</b>	
Nonspendable:	
Security deposits	13,260
Prepaid expenditures	73,799
Unassigned	<u>542,323</u>
<b>TOTAL FUND BALANCE</b>	<u>629,382</u>

See Accompanying Notes to Financial Statements

**HARTRIDGE ACADEMY**  
**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE**  
**STATEMENT OF NET POSITION**  
June 30, 2013

---

**FUND BALANCE - TOTAL GOVERNMENTAL FUNDS** **\$ 629,382**

**Amounts reported for governmental activities in the statement of net position are different because:**

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds. 136,995

**NET POSITION OF GOVERNMENTAL ACTIVITIES** **\$ 766,377**

**HARTRIDGE ACADEMY**  
**STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGE IN FUND BALANCE - GOVERNMENTAL FUNDS**  
for the year ended June 30, 2013

---

	<u>General Fund</u>
<b>REVENUES:</b>	
Federal passed through local school district	\$ 24,788
State passed through local school district	1,508,870
Interest revenue	191
Other	<u>23,893</u>
Total revenues	<u>1,557,742</u>
<b>EXPENDITURES:</b>	
Instruction	896,571
Instructional support services	1,744
Board	20,505
School administration	152,630
Facilities rental	98,657
Central services	70,986
Pupil transportation services	43,794
Operation of plant	83,570
Maintenance of plant	<u>18,058</u>
Total expenditures	<u>1,386,515</u>
<b>NET CHANGE IN FUND BALANCE</b>	171,227
<b>FUND BALANCE, beginning of year</b>	<u>458,155</u>
<b>FUND BALANCE, end of year</b>	<u>\$ 629,382</u>

See Accompanying Notes to Financial Statements

**HARTRIDGE ACADEMY**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGE IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE  
STATEMENT OF ACTIVITIES  
for the year ended June 30, 2013**

---

---

**NET CHANGE IN FUND BALANCE - TOTAL GOVERNMENTAL FUNDS** **\$ 171,227**

**Amounts reported for governmental activities in the statement of activities are different because:**

Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets recorded in the current period.

7,747

Depreciation expense on capital assets is reported in the government-wide statement of activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in governmental funds.

(26,782)

**CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES**

\$ 152,192



**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**REPORTING ENTITY**

**Hartridge Academy** (the "School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not For Profit Corporation Act and Section 1002.33, Florida Statutes. The governing body of the School is the not for profit corporation's Board of Directors, which is comprised of no less than three and no more than nine members.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Polk County, Florida (the "District") and is considered a component unit of the District. The original charter became effective on July 1, 2001 and has been renewed effective July 1, 2012 for a fifteen year term ending June 30, 2027. During the term of the charter, the District may also terminate the charter if good cause is shown. In the even of termination of the charter, any property purchased by the School with public funds and any unencumbered public funds revert back to the District.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the *GASB Codification of Governmental Accounting and Financial Reporting Standards*. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

**BASIS OF PRESENTATION**

The School's financial statements have been prepared in accordance with generally accepted accounting principles as prescribed by the GASB. Accordingly, the basic financial statements consist of the government-wide financial statements and fund financial statements.

**Government-wide Financial Statements** - The government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole using accounting methods similar to those used by private-sector companies. These statements include the nonfiduciary financial activity of the School. Both statements report only governmental activities as the School does not engage in any business type activities.

Program revenues include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont...)

**BASIS OF PRESENTATION** (cont...)

**Fund Financial Statements** - The fund financial statements provide detailed information about the School's most significant funds, not the School as a whole. A fund is an accounting entity having a self-balancing set of accounts for recording assets, liabilities, fund balance, revenues, expenditures, and other financing sources and uses. Resources are allocated to and accounted for in individual funds based on the purposes for which they are to be spent and the means by which spending activities are controlled. The financial transactions of the School are recorded in a single governmental "general" fund. Because the focus of governmental fund financial statements differs from the focus of the government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

**BASIS OF ACCOUNTING AND MEASUREMENT FOCUS**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements, are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be *available* when they are collectible within 60 days of the end of the current fiscal period. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, state or other grant resources, revenue is recognized at the time the expenditure is made. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgments, are recognized only when payment is due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont...)

**CASH AND CASH EQUIVALENTS** - The financial statement caption “cash and cash equivalents” includes all deposits with banks and financial institutions including certificates of deposit and all highly-liquid investments (with original maturities of three months or less). All deposits are insured by federal depository insurance and, are collateralized with securities held in Florida’s multiple financial institution collateral pool under Chapter 280, Florida Statutes.

**RECEIVABLES** - Consist primarily of amounts due from other governments. All receivables are deemed collectible, and no allowance for uncollectible accounts is considered necessary.

**INVENTORIES** - Supplies inventory is immaterial and such items are charged to expense when purchased.

**CAPITAL ASSETS** - Expenditures for capital assets acquired for School purposes are reported in the general fund. Property and equipment having an original cost of \$750 or more and that is either titled in the School’s name or for which the School has the continuing responsibility for maintenance, is reported at cost, net of accumulated depreciation, in the government wide financial statements. Donated assets are recorded at fair market value as of the date received. Other costs incurred for repairs and maintenance are expensed as incurred.

Contributions of funds from federal, state, or local sources for the purpose of purchasing or constructing capital assets are recorded as capital contributions.

Capital asset depreciation is recognized using the straight-line method over the estimated useful lives as follows:

	<u>Years</u>
Leasehold improvements	10-40
Transportation	7
Software	3
Furniture and equipment	5

**USE OF ESTIMATES** -The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the balance sheet and affect revenues and expenses/expenditures for the period presented. Actual results could differ significantly from those estimates.

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont...)

**INCOME TAXES** - The School is generally exempt from income taxes under section 501 (c)(3) of the Internal Revenue Code and applicable state law. Therefore, no provisions for income taxes have been made in the accompanying financial statements.

The School recognizes the financial statement effects from a tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities, based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the School and various positions related to the potential sources of unrelated business taxable income. The assessment of the technical merits of a tax position is a matter of judgment. The School believes that all its tax positions are more likely than not to be sustained upon examination.

The School files Form 990 in the U.S. Federal jurisdiction. The School is generally no long subject to examination by the Internal Revenue Service for years ending before June 30, 2010.

**REVENUE SOURCES** - Revenues for current operations are received primarily from the District School Board of Polk County, Florida pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent (FTE) students and related data to the District. Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program. Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the Florida Education Finance Program and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. The District receives a 5% administrative fee from the School, which is reflected as a central services expenditure in the accompanying statement of activities and statement of revenues, expenditures and change in fund balance.

The School is also eligible for charter school capital outlay funding. The amounts received under this program are based on the School's actual and projected student enrollments during the fiscal year. Funds received under this program may only be used for lawful capital outlay expenditures and, as such, the unspent portion is reflected as restricted net position and fund balance in the accompanying statements of net position and balance sheet - governmental fund., respectively. As of June 30, 2013, the School had no unspent capital outlay funds.

**EQUITY CLASSIFICATIONS -**

**Government-wide Statements** - The School implemented the provisions of GASB Statement No. 62, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. This statement amends the existing net asset reporting requirements by incorporating deferred outflows and inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets as previously reported. Accordingly, equity is classified as net position and displayed in three components:

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont...)

**EQUITY CLASSIFICATIONS** (cont...)

- a) Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b) Restricted net position - Consists of restricted assets reduced by liabilities related to those assets.
- c) Unrestricted net position - Consists of the net amount of assets and liabilities that are not included in the determination of net investment in capital assets or the restricted component of net position.

When both restricted and unrestricted net position is available for use, it is the School's policy to use restricted net position first, then unrestricted net position as they are needed.

**Fund Statements** - The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the school is bound to honor the constraints on the specific purposes for which amounts in those funds can be spent. The following classifications describe the relative strength of the spending constraints:

- a) Nonspendable - amounts that are not in spendable form (such as prepaid items and deposits) or are legally required to be maintained intact.
- b) Restricted - amounts constrained to specific purposes by external purposes by external providers or imposed by law through constitutional provisions or by enabling legislation.
- c) Committed - amounts constrained to specific purposes by formal action of the School itself, using its highest level of decision making authority (the School's Board of Directors) through resolution. To be reported as committed, amounts cannot be used for any other purpose unless the School's Board of Directors takes the same highest level action (a resolution) to remove or change the constraint.
- d) Assigned - amounts the School intends to use for a specific purpose but are neither restricted nor committed. Assignments can be made by the principal or by an official or body which the Board of Directors have delegated the authority.
- e) Unassigned - this classification is for all other spendable amounts.

The details of the fund balances are included in the governmental fund balance sheet on page 5.

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

---

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (cont...)

**EQUITY CLASSIFICATIONS** (cont...)

When expenditures are incurred, the School uses restricted fund balances first, followed by committed fund balance, and then assigned fund balance, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

**NOTE 2 - BUDGETARY LAW AND PRACTICE**

The budget is adopted by the School's Board of Directors on or before July 1 of each year by motion in the minutes. All budget amounts presented in the accompanying supplementary information have been adjusted for legally authorized amendments. The basis the School uses for budgeting differs from generally accepted accounting principles in that the District's administrative fee is budgeted as a reduction in budgetary inflows while the administrative fee is reported as an expenditure in accordance with generally accepted accounting principles on the statement of revenues, expenditures and change in fund balance.

**NOTE 3 - CASH**

The School's deposits are insured by the FDIC up to \$250,000 per financial institution. Monies invested in amounts greater than the insurance coverage are secured by the qualified public depositories pledging securities with the State Treasurer in such amounts required by the Florida Security for Public Deposits Act. In the event of a default or insolvency of a qualified public depositor, the State Treasurer will implement procedures for payment of losses according to the validated claims of the School pursuant to Section 280.08, Florida Statutes. There were no investment securities maintained during the year.

The captions on the government-wide statement of net position for "cash and cash equivalents" are summarized below.

Cash and cash equivalents:	
Fully collateralized deposits in financial institutions	\$ 632,933
	<hr/>
Total cash and cash equivalents	\$ 632,933
	<hr/> <hr/>

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 4 - CAPITAL ASSETS**

Capital assets activity for the year ended June 30, 2013, was as follows:

	Balance July 1, 2012	Additions	Deletions	Balance June 30, 2013
<b><u>Governmental Activities:</u></b>				
<b>Capital assets being depreciated:</b>				
Leasehold improvements	\$ 143,027	\$ -	\$ -	\$ 143,027
Transportation	7,600	-	-	7,600
Software	4,259	-	-	4,259
Furniture and equipment	138,313	7,747	-	146,060
Total	<u>293,199</u>	<u>7,747</u>	<u>-</u>	<u>300,946</u>
Less accumulated depreciation for:				
Leasehold improvements	(31,740)	(11,167)	-	(42,907)
Transportation	(5,430)	(1,086)	-	(6,516)
Software	(4,244)	(17)	-	(4,261)
Furniture and equipment	(95,755)	(14,512)	-	(110,267)
Total accumulated depreciation	<u>(137,169)</u>	<u>(26,782)</u>	<u>-</u>	<u>(163,951)</u>
Depreciable capital assets, net	<u>\$ 156,030</u>	<u>\$ (19,035)</u>	<u>\$ -</u>	<u>\$ 136,995</u>

Depreciation expense was charged to the following programs and functions:

<b><u>Governmental Activities:</u></b>	
Instruction	\$ 25,696
Pupil transportation services	<u>1,086</u>
Total depreciation expense - governmental activities	<u>\$ 26,782</u>

**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
**NOTES TO FINANCIAL STATEMENTS**  
June 30, 2013

---

**NOTE 5 - LEASING**

The School leases its facilities under a long-term noncancelable lease expiring on June 30, 2018. The lease is payable in annual installments of \$67,320 payable on July 1. The lease also requires the prepayment of the rent for the final year of the lease in addition to an \$11,000 security deposit. The rent for the final year and the security deposit have been paid to the lessor and are reported as assets on the statement of net position. As of June 30, 2013, the future minimum lease payments for the operating lease over the next five years or until maturity, are as follows:

<u>Year</u>	<u>Total</u>
2014	67,320
2015	67,320
2016	67,320
2017	67,320
2018	67,320
Total	<u>\$ 336,600</u>

**NOTE 6 - RISK MANAGEMENT**

Commercial insurance protection with normal deductibles is in place to limit the School's exposure from losses arising from liability, and property and equipment damages for which there has been no significant reduction in coverages, nor have settlement amounts exceeded the School's coverages during the year ended June 30, 2013 nor during the previous two fiscal years.

In the normal course of conducting operations, the School may become party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on financial operations. As of June 30, 2013, management knows of no legal actions or proceedings pending against the school.

The School may from time to time participate in state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

In accordance with Florida Statutes, all property and improvements, furnishings and equipment purchased with public funds provided to the School through the District will automatically revert to full ownership by the District upon the non-renewal or termination of the charter agreement.



**HARTRIDGE ACADEMY**  
**A Component Unit of the District School Board of Polk County, Florida**  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

---

**NOTE 7 - DEFINED CONTRIBUTION PLAN**

The School uses a leasing company for employment of its staff. As part of the agreement with the staff, the School has adopted a tax deferred annuity plan in accordance with Section 403 (b) of the Internal Revenue Code in which benefits depend solely on amounts contributed to the plan plus investment earnings. The plan is funded by School contributions made in the name of the leased employee at the same rate as the District provides for its employees. For the current fiscal year, the required contribution rate was 11.35% of payroll resulting in a total cost to the School of \$70,213.

**NOTE 8 - CONCENTRATION OF REVENUE SOURCES**

The School's principal source of revenues is from the State of Florida passed through the District, which provided approximately 96% of total revenue for the year ended June 30, 2013. The following is a schedule of revenue sources and amounts for the year ended June 30, 2013.

<b>Sources</b>	<b>Amount</b>
School District of Polk County, Florida	
Florida Education Finance Program	\$ 944,253
Discretionary millage	43,823
Discretionary tax equalization allocation	40,319
Instructional materials allocation	17,092
Student transportation	68,076
Class size reduction	306,171
Capital outlay	69,998
Teacher lead program	2,160
Federal IDEA revenue	24,788
School recognition	16,978
Total revenue through the School District of Polk County, Florida	1,533,658
Other revenue:	
Interest income	191
Miscellaneous	23,893
Total revenue	\$ 1,557,742

**REQUIRED SUPPLEMENTARY INFORMATION**

**HARTRIDGE ACADEMY**  
**BUDGETARY COMPARISON SCHEDULE (Unaudited)**  
for the year ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>RESOURCES (inflows):</b>				
Federal passed through local school district	\$ 20,000	\$ 20,000	\$ 24,788	\$ 4,788
State passed through local school district	1,340,000	1,340,000	1,437,884	97,884
Interest revenue	100	100	191	91
Other revenue	8,000	8,000	23,893	15,893
Total resources	<u>1,368,100</u>	<u>1,368,100</u>	<u>1,486,756</u>	<u>118,656</u>
<b>CHARGES TO APPROPRIATIONS (outflows):</b>				
Instruction	905,000	905,000	896,571	8,429
Instructional support services	8,100	8,100	1,744	6,356
Board	10,000	10,000	20,505	(10,505)
School administration	158,000	158,000	152,630	5,370
Facilities rental	112,000	112,000	98,657	13,343
Central services	2,000	2,000	-	2,000
Pupil transportation services	41,000	41,000	43,794	(2,794)
Operation and maintenance of plant	132,000	132,000	101,628	30,372
Total charges to appropriations	<u>1,368,100</u>	<u>1,368,100</u>	<u>1,315,529</u>	<u>52,571</u>
<b>EXCESS (DEFICIENCY) OF RESOURCES OVER CHARGES TO APPROPRIATIONS</b>	<u>-</u>	<u>-</u>	<u>\$ 171,227</u>	<u>\$ 171,227</u>
<b>NET CHANGE IN FUND BALANCE:</b>	<u>\$ -</u>	<u>\$ -</u>		

**Explanation of differences between budgetary inflows and outflows and GAAP Revenues and Expenditures:**

**Sources/Inflows of resources**

Actual amounts (budgetary basis) "total charges to appropriations" from the budgetary comparison schedule	\$1,486,756
Differences - budget to GAAP	
Budgeted inflows are reduced by the District's administrative fee that is reported as an expenditure on the statement of revenues, expenditures, change in fund balance - governmental funds	<u>70,986</u>
Total revenues as reported on the statement of revenues, expenditures, and change in fund balance - governmental funds	<u>1,557,742</u>

**Uses/Outflows of resources**

Actual amounts (budgetary basis) "total charges for appropriations" from the budgetary comparison schedule	1,315,529
Differences - budget to GAAP	
Budgeted outflows do not include the District's administrative fee that is reported as an expenditure on the statement of revenues, expenditures, change in fund balance - governmental funds	<u>70,986</u>
Total expenditures as reported on the statement of revenues, expenditures, and change in fund balance - governmental funds	<u>1,386,515</u>

See Auditors' Report

## **OTHER REPORTS**

---

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND OTHER MATTERS AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Hartridge Academy, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Hartridge Academy, Inc., a charter school and component unit of the School District of Polk County, Florida, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Hartridge Academy, Inc.'s basic financial statements, and have issued our report thereon dated August 12, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Hartridge Academy, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hartridge Academy, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Hartridge Academy, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Hartridge Academy, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND OTHER MATTERS AND ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*  
(cont...)

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Brynjulfson CPA, P.A.

Brynjulfson CPA, P.A.  
Lakeland, Florida  
August 12, 2013

## MANAGEMENT LETTER

To the Board of Directors  
Hartridge Academy, Inc.

We have audited the financial statements of the Hartridge Academy, Inc., as of and for the fiscal year ended June 30, 2013, and have issued our report thereon dated August 12, 2013.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We have issued our Report on Compliance and Other Matters and on Internal Control over Financial Reporting. Disclosures in those reports, which are dated August 12, 2013, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.850, Rules of the Auditor General, which governs the conduct of charter school and similar entity audits performed in the State of Florida. This letter includes the following information, which is not included in the aforementioned auditor's reports or schedule:

- Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations made in the preceding annual financial audit report.
- Section 10.854(1)(e)2., Rules of the Auditor General, requires a statement be included as to whether or not the school has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the Hartridge Academy, Inc. did not meet any of the conditions described in Section 218.503(1), Florida Statutes.
- Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.
- Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.
- Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the school. The official title of the school is Hartridge Academy, Inc.
- Pursuant to Sections 10.854(1)(e)6.a. and 10.855(11), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor Hartridge Academy, Inc.'s financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

MANAGEMENT LETTER  
(cont...)

We would like to take this opportunity to thank the Board of Directors for allowing us the privilege to be of service, and the School's staff and management for the courtesies and cooperation extended to us during our audit

Auditing standards generally accepted in the United States of America require us to indicate that this letter is intended solely for the information and use of the Board of Directors, management, the District School Board of Polk County, Florida, the Florida Department of Education, the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General and Federal and other granting agencies and is not intended to be and should not be used by anyone other than these specified parties.

*Brynjulfson CPA, P.A.*

Brynjulfson CPA, P.A.  
Lakeland, Florida  
August 12, 2013